

Auxiliary of the Fleet Reserve Association
Unit 269 STANDING RULES
Revised October 2026

1. A committee shall be appointed by the President each year to study proposed changes to the Unit Bylaws and Standing Rules of the Auxiliary of the Fleet Reserve Association.
2. On election night, every member's name must appear on the roster and be verified by the Sergeant-At-Arms. No guests shall be allowed on election night.
3. Any member in good standing may attend Regional and National Conventions as a Delegate or member. The President of the Unit shall always be the Chairman of the Delegation, in her absence she shall appoint a representative, with the approval of the Board of Directors, to act in her behalf.
4. Any elected officer of the Unit will receive a pin for the first year served and a guard for any other year served in the same office.
5. All correspondence will be made as follows.
 - a. One for mailing
 - b. One for the Secretary's file.
6. An allowance of \$100 per month will be given to the Secretary. From this, she/he will purchase any supplies needed, with receipts/documentation kept for record. The balance each month will be considered a gift to the Secretary as recognition of the unseen and undocumented efforts on the Unit's behalf.
7. An allowance of \$80 per month will be available for purchases of supplies/flowers/stamps at the Chaplain's discretion with proper receipts submitted.
8. The following amounts will be allowed to visiting Officers:
 - a. Regional President -- \$100 check as a gift
 - b. National President -- \$125 check as a gift
9. \$25 donation will be made to the annual National Pilgrimage.
10. Unit 269 shall present a love gift, not to exceed \$50, to newly instituted Units in the Southeast Region, if funds are available.

11. No alcoholic beverage shall be purchased during the meeting nor should a member leave during Unit General Assembly unless a break has been called by President.
12. Any member of the Board of Directors missing 3 consecutive meetings will be replaced, at the President's discretion.
13. In the event of a Unit member's death, the Unit may send flowers or make a donation of up to \$100 through the primary next-of-kin or being none, the point-of-contact for the family. This will be at the President's discretion. The President will ask family if an Auxiliary of the Fleet Reserve Association service would be wanted.
14. At the President's discretion, a Petty Cash allowance of not more than \$100 shall be made available for emergencies that cannot wait for the next meeting. The President will provide receipts and an explanation to the General Assembly at the next meeting.
15. Allocate \$200 to members attending the Southeast/Regional Conventions and National Conventions held in the southeast region, if the meeting is held outside the Charleston area, to help toward their travel expenses. Allocate \$250 to members attending any National Convention held outside of the region to help toward their travel expenses. To be entitled to this, members must attend a minimum of six (monthly) unit meetings during the fiscal year and also must attend the Opening Ceremony and all Auxiliary meetings during the convention, if funds are available.
16. In the event of a Unit member's death, the Unit will make a donation of \$10 to the Regional Scholarship Fund.
17. The Unit will purchase a wreath from the VFW, Mt Pleasant, to be used during the Pearl Harbor Remembrance ceremony on December 7 each year. Wreath cost will be announced by the VFW, not to exceed \$60.
18. The Unit will purchase wreaths from Wreaths Across America to be placed on veteran graves during the ceremony in December each year, not to exceed \$200.
19. Engraved name plates showing deceased member's name and date of death will be purchased by the Secretary at a cost up to \$10 each.